

The SAA uniform provider is Top Marks. To refer to the school's dress code policy, please visit <a href="https://st-anns.ca/uniform/">https://st-anns.ca/uniform/</a>.

**Step 1: WEBSITE** - Visit the website at <u>www.topmarks.ca</u> and select "Online Orders".

**Step 2: REGISTER/SIGN IN** – For new customers, enter **SAA01** in the red box to begin registering. If you would like Top Marks to assist with sizing, please complete the sizing section on the child information page. For returning families, please enter your family name and password to sign in. Please update your child's measurement if you wish to use "Sizing by Top Marks".

**Step 3: SHOP** – Select the "Start Shopping" option to being. For each item select quantity, size and then "Add To Cart". If you are unsure of your size and have given measurement in your child's profile, simply select the "Sizing By Top Marks" option and our sizing technicians will determine the appropriate size.

**Step 4: DELIVERY** – Orders are delivered by Canada Post to the shipping address provided. You will receive and email confirmation from Canada Post with a tracking number once your order is shipped.

**Step 5: EXCHANGE/RETURN** – Simply follow the detailed instructions included in the parcel or contact our customer service department. Returns or exchanges will be processed so long as garments haven't been washed, worn or altered.