**St Ann’s Academy Parents’ Association (SAPA)**

**Meeting Minutes from January 12, 2021**

**Present:** Mike Simpson, Katherine Watson, Joel Loehr, Lauren Phillips, Rosie Caputo, Antonio Emery, Sherry Sanderson, Crystal Chart, Amita Sharma, Shannon Guilamimi, Catherine Hondzel, Mae Romero, Adigo Angela Achoba-Omajali

**1. Call to Order and Opening Prayer**

Mike welcomed everyone, called the meeting to order at 6:32, Angela led the opening prayer, and a round of introductions were made.

**2. Adoption of agenda –** m/s Amita/Antonio – carried.

**3. Adoption of minutes –** m/s Sherry/Amita – carried.

**4. Administration Report**

1. Mrs Watson thanked SAPA for staff luncheon and lottery tickets.

2. Discussion of major projects took place and ordered in importance:

a. Upper field; needs to be widened and lengthened, needs new fencing – funds can come from school, diocese, SPA, and possibly sponsorship

b. increase length of fence on lower field; fence on Columbia, playground, and parking lot need to be heightened

c. Change rooms – fix and update – CISKD funded

d. gym curtain – needs to be replaced

e. bleachers – update

f. update and renovate fitness centre downstairs

ACTION – SAPA should determine which of the above can be funded by gaming funds, in partnership with the school, the Diocese in a cost-sharing approach.

3. Non-gaming account – Patrick emailed Dianne and requested all financial statements since March 2020

4. Catholic Schools Week – requesting SAPA fund some activities, ie – trip to Harper Mountain for Gr 12 – SAPA to provide $420 for Harper and bus; and hot chocolate and timbits - $1600 for all students for the week; asking SAPA for whatever financial support they can provide.

**5. Presidents Report**

In Dec, 2020, SAPA exec met. Jan 5, 2021, SAPA exec met again; concerns include non-gaming account managed by school, infrequency of reporting, tracking of funds, transparency. Mr Niwa wants to meet with Joel to go over what he found prior to end of week.

**6. Finances**

- Treasurer’s Report:

- Financial Gaming Account – still waiting on Dec statement; end of November $60, 739. Currently in account is $56, 439.

- Non-gaming Account – Columbo Cares Dec dinner $1275; $1328 raised so far. 18k approx. for trips that remain questionable due to Covid. Have only spent 10% of our budget this year,

**7. Old Business**

*Doves* – no update brought forward; Patrick will follow-up

**8. Correspondence**: nothing at St Ann’s

**9. Funding Requests:**

**a.** Catholic Schools week; Gr 12 trip to Harper, SAPA to fund $420 and students pay $15 each. Motion defeated due to concerns of Covid, fairness to grade 6/7 who had their ski trip cancelled. Motion - $400 allotted to Gr 12’s in spring; deferred to a future meeting.

**b.** Hot chocolate/snacks - $1600 for Catholic Schools Week, gaming funds. M/s – Rosie/Shannon. Carried.

**c.** Idea – create committee to promote school spirit, and determine how to spend gaming funds this year of Covid; Committee, comprised of Rosie, Shannon, Mae, and Joel, will bring ideas in February – Dominica is to converse with the Gr. 12’s about ideas.

**10. New Business**

- Jan 28 – kindergarten and Gr 8 orientation – can SAPA speak at orientation? Mike will

- how can we promote St Ann’s to new families?

- next year – Gr 8’s – approx. 39 only, could use help with recruitment of new students

- walkathon committee – look ay joining with SAPA committee from gaming funds – moved to February

**11. Committee Reports:**

*Spring Raffle*

* Tickets are printed, waiting on last list from office; hopefully get tickets out Friday
* Re: HS students – name of student identified on envelope and admin hand them out
* 1 book per family – let Shannon know if wanting extra books
* 7000 tickets printed
* Out of non-gaming account
  + Early bird prize - $100 by halfway mark
  + Most tickets sold - $100
  + Incentive to hand in books - $100

*Staff Appreciation*

- staff very appreciative, worked out well

- no other events for staff appreciation planned until end of year

*Scholarship Committee*

- typically scholarships are put out in March

- school has application form; Rosie will follow-up with

*Silent Auction*

* Water pic unit and Oral B toothbrush came in
* Still an undetermined date

**12.** Adjournment of meeting: 7:57pm; closing prayer: Rosie

**Next SAPA meeting – Tuesday, February 9, 2021 @ 6:30 pm**