

St Ann's Academy Parents' Association (SAPA)

Meeting Minutes from February 9, 2021

Present: Mike Simpson, Patrick Niwa, Joel Loehr, Lauren Phillips, Rosie Caputo, Antonia Emery, Amita Sharma, Catherine Hondzel, Adigo Angela Achoba-Omajali, Charlene Croukamp, David Takahashi, Lisa Anderson, Chad Belbin, Anupreet Sharma

1. Call to Order and Opening Prayer

Mike welcomed everyone, called the meeting to order at 6:35, Mr Niwa led the opening prayer, and a round of introductions were made.

2. Adoption of agenda – m/s Amita/Rosie – carried.

3. Adoption of minutes – m/s Charlene/Antonia – carried.

4. Administration Report

- gratitude for assistance with school
- Mr Arsenault wanted to extend his gratitude for the basketball equipment and breakfast

5. Presidents Report

Mike partook in kindergarten and Gr8 orientation; Lisa partook as well.

6. Finances

- Treasurer's Report:
- Financial Gaming Account – balance to date; \$63,115.83
 - Knights of Columbus \$750 cheque
 - \$758.17 – travel for athletic dept
 - Staff apprec. Column – overspent but money elsewhere
- Non-gaming Account – approx. \$6800 in account
 - Mr Arsenault request for basketball equipment; use as needed. Mr Niwa had previously provided budget to SAPA
 - Mr Niwa would like to be involved in process; he is to be cc'd on all funding requests from teachers
 - Re: the form that teachers give to Mr Niwa, he forwards to executive once he approves it
 - Breakdown is \$25 per child, per night
 - Funding btwn elementary and HS are approx. 50/50
 - In June @ AGM is when budget is voted on
 - There is also flexibility with budget; slush fund for ad hoc requests

7. Old Business

Doves – tackle after spring break – Does SAPA need to fund anything?

Major Projects and Cost Sharing with Diocese, SAPA and School

- Approved list is a-f from January minutes
- Mr Niwa states change room is a capital expense
- Mandate of SAPA is to improve programming

- Improving upper field – school and CISKD
- Fence in lower field should be undertaken

Discussion:

- We have a lot of money to spend – should we take on smaller items such as soccer posts?
- Walkathon folks can spend their funds in capital costs
- Joel – we are on track to spend max \$10k
- Is it possible to outline which students would benefit?
- Idea to spend money on big project as opposed to numerous small projects
- What are parameters of spending? Funds have to be spent within 12 months
- Mr Niwa created strategic plan upon arrival; has not created a strategic financial plan
- Big project ideas have been around for a while and now there is a list; there are a variety of different pots to take the money out of
- There are only certain things SAPA can spend money on
- Joel and committee – to improve school spirit – range of ideas that will need to be run past Mr Niwa – have only spent 15% of the budget this year
- Not missing opportunities for students as everyone is following COVID restrictions
- Fencing – will discuss in March meeting

8. Correspondence: nothing at St Ann's

9. Funding Requests: no current funding requests

10. New Business: none

11. Committee Reports:

Spring Raffle

- Approx. 8k received
- Push sales – deadline in Feb 26

Staff Appreciation

- Breakfast was lovely
- All food was gone by recess on the 2nd day
- Card from Mrs Langevin

Scholarship Committee

- Rosie to revamp cover page to reflect SAPA guidelines
- Rosie will send out once completed

Silent Auction

- collecting a couple of donations
- unknown at this point

12. Adjournment of meeting: 7:41pm; closing prayer: Mr Niwa

Next SAPA meeting – Tuesday, March 9, 2021 @ 6:30 pm