

St Ann's Academy Parents' Association (SAPA) Meeting Minutes from December 10, 2019

Present: Mike Simpson, Heather Vohradsky, Mr Niwa, Sherry Sanderson, Crystal Chartrand, Joel Loehr, John Hondzel, and Rosie Caputo

1. Call to Order and Opening Prayer

Mike welcomed everyone, called the meeting to order at 6:30 and Joel lead the opening prayer.

2. Adoption of agenda – added changing roles. m/s John/Rosie - carried.

3. Adoption of minutes – m/s John / Sherry – carried

4. Administration Report

Mr. Niwa reported staff appreciation for the staff appreciation lunch. He relayed Mr. Arsenault's gratitude for support for HS volleyball teams. He noted appreciation for the Bazaar and the great atmosphere created. Heather Vohradsky has accepted the position of Advancement Officer, with a roles in fundraising, marketing, alumni relations and communications. Heather resigned as SAPA Vice President as it would be a conflict to continue.

5. Presidents Report

Mike noted that Melissa O'Neill has stepped down as secretary and grade 7 class rep, as she no longer has children at St Ann's as of last week. With Heather's resignation, that is two executive vacancies. Lisa is interested in passing on the treasurer role, either by end of school year or sooner. While technically someone has to be elected (usually at the June AGM), someone could be groomed for taking over positions, or an election could be held early to fill vacancies. If SAPA is to hold elections, notice should be sent to all parents. Anyone interested in treasurer, secretary or vice president should contact Mike at 250-299-1202 (call or text) or sapa@st-anns.ca

6. Treasurer's Report and Report on Completed Activities

No formal report, but bank statement to Oct 31, 2019 was circulated with balance of \$49 854.25.

Bazaar - Joel reported on Bazaar results. In total, \$5281.03 was raised, \$768.80 of which is gaming funds. Joel presented a detailed spreadsheet with analysis of different activities (circulated with this summary) and a comments tab for future years. The term cakewalk was discussed – a parent raised concerns with the term with Mr. Niwa just days before the Bazaar; efforts were made to accommodate the concern. Joel raised some points about the history of the term from back to 1500 and the evolution and connection to culture and music to current day. Mr. Niwa will follow up with the person who raised the concern to communicate feedback. Otherwise, re-visit the use of the term in the months leading up to planning of the Bazaar in November 2020.

Scarves – approximately \$3000 in scarves were sold, \$883 profit for SAPA. Easy event to hold.

Coffee – 89 bags sold, profit of \$364 for SAPA.

Paint Night – no report on financials from November event.

7. Old Business 2018/19

Doves – a buddy event in spring to be arranged.

Strategic plan – Advancement officer to advance

Alumni event - Advancement officer to advance

Parent/ Student education event - Advancement officer to advance

8. Correspondence: Thank you card from staff for the staff appreciation lunch was circulated.

9. Funding Requests: None.

10. New Business: Mike will create an updated SAPA Handbook with appendices containing procedures that Lisa has created over the past several months (back to school ice cream, raffle, silent auction), and circulate it in advance of the January meeting for acceptance. Comments are welcome.

11. Committee reports

Spring Raffle – all prizes are set. Licence application submitted, no response yet. It was agreed by Mr. Niwa that for every book of tickets sold beyond the first one, a family can earn 1 PPP hour.

Staff Appreciation – perhaps a Valentines event, otherwise nothing planned until end of school year.

Paint Night – Jennifer Harbaruk is planning the next event, to be held in spring, with parents and children and possibly in the school gym.

12. Closing Prayer by Joel and adjournment at 7:30 pm

Next SAPA meeting - Tuesday January 14 @ 6:30 pm
ALL WELCOME.