

**St. Ann's Parent Association**  
**Minutes: 6:30PM, Tuesday December 13, 2022**  
**Via Zoom**

Join Zoom Meeting

<https://tru-ca.zoom.us/j/69607855513?pwd=enpHVUtrbDBMa0RZbkt4NHRIN0t6dz09>

1. Call to Order, Opening Prayer, Introductions by Joel Time: 6:32pm  
Those present: Joel, Catharine, Angela, Lauren, Sean, Amita, Charlene, Shari R., Sherry S., Rosie, Jennifer.
2. Adoption of Agenda M/S carried
3. Adoption of Minutes from November 8, 2022 meeting M/S Carried
4. Administration Report: absent at tonight's meeting. Joel presented the proposed program suggested by Mr. Niwa of an after school Cookie Social. Shari R. volunteered to plan program.
5. President's Report: Wishing you all a Merry Christmas and a healthy New Year. Thanked all those who volunteered for the Bazaar and helped with its success. A bank runner is required, Amita has volunteered to take the position. Thank you to the parent class reps for gathering Christmas gifts for the elementary teachers and staff.
6. Finances - Treasurer's Report Expense and revenue report presented. Cheques issued for girls and boys volleyball Provincials.
7. Old Business- Jennifer Wallace will forward the link for "Sipology" fundraiser.
8. Correspondence – none.
9. Funding Requests- Grade 3 Jill Blower (see attached) M/S carried.
10. New Business-After school cookie social to get parents out of their cars and in the school to visit and socialize. Shari R. has offered to help run the program. First date will be in late January. For the January and February meetings Angela and Rosie have offered to organize the Zoom meeting as Catharine will not be available.
11. Committee reports – Bazaar-Held on Saturday November 26/22 was successful. \$3529 was raised (\$715 from basket raffle for gaming account, \$924 silent auction, \$502 tea room, \$250 merchants, \$1138 games)  
Staff Appreciation- thank you to Amita and Charlene for organizing and purchasing the items for the staff appreciation breakfast held on Dec. 13<sup>th</sup>, cost was \$417.37  
Scholarship no report – no report  
Spring raffle - Start date will be January 30 2023 End date March 3 2023 8000 tickets to be printed, Sherry S. has applied for the license.
12. Closing Prayer said by Joel and adjournment at 7:15 pm

Next SAPA meeting will be January 10, 2023 @ 6:30 PM (general rule is second Tuesday)



# ST. ANN'S ACADEMY

EDUCATION YOU CAN HAVE FAITH IN

## SAPA Funding Request

2022-2023

This form should be used by staff members to make a request for funds from the Saint Ann's Parent Association (SAPA). SAPA raises funds to enhance our academic, athletic, and arts programs. Out of town events are restricted to \$25 per night and school activities are restricted to \$25 per student.

Funding requests are to be submitted to the Principal by the first Friday in May for activities the following year. This enables SAPA to plan and create a budget in June for the following school year.

Less ideally, and recognizing that not all funding requests may be known for the following school year, requests may be made, at least, one month before the event or activities are requested for. Submit the completed for the Principal who will review it and forward it to SAPA for review. SAPA can only make financial decisions at the regular meetings, the second Tuesday of September, through June at 6:30pm. Once a decision has been made, you will be notified. Funding requests within the school year outside the budget process, will be approved based on funding availability.

Date: November 23, 2022	Date required: a.s.a.p. (for ordering purposes)
Requested by: Jill Blower	Amount Request: \$255.00 + tax
Number of students: 22	Total amount:

Please describe the purpose for these funds:

To purchase wooden planter kits for Gr. 3 students to build as an ADST project and then give to their moms for Mother's Day.

Describe how this initiative aligns with school or department goals.

Using tools and creating something by following a design is a learning goal for Applied Design Technology.

I notice that the instructions above state I should apply for these funds in May but when inquired about asking for the funds last May but I was instructed to ask this year since I would be using the materials this year. Perhaps there was some confusion? Thank you for your consideration.

This portion of the form is to be completed by ST. ANN'S PARENTS' ASSOCIATION

Date the request was received:

Approved for: \$

Date of the vote

Principal's signature

SAPA Chairperson's signature