

# St Ann's Academy Parents' Association (SAPA)

## Meeting Minutes from May 13, 2019

**Present:** Mr Niwa, Mike Simpson, Heather Vohradsky, , Melissa O'Neill, , Anupreet Sharma, Lisa Anderson, Tracy Christianson, John Hondzel, Chad Belbin, Wendy Jennings

### 1. Call to Order and Opening Prayer

Mike welcomed everyone; and introduced Introductions round table.

Mike called the meeting to order at 6:35 Melissa lead the opening prayer.

**2. Adoption of agenda** – m/s John Hondzel/ Chad Belbin Carried.

**3. Adoption of minutes** – m/s Mike Simpson/ Tracey Christianson Carried.

### 4. Administration Report

Mr Niwa reported what an amazing event the trip to Disneyland was for all the kids that participated and thanked SAPA for it's support in making that happen. Reported that Tony made 180 doves for with initial painting. Mr Niwa and Lisa to collaborate about finances and processes to insure information shared with Lisa to enable her to do her Job.

### 5. Presidents Report

Mike Simpson thanked all the hard working members behind the scenes who are pulling off the Spring Raffle and spoke about firming up the process for years to come with future spring raffles. Lisa to write a book of how too based on her experience.

### 6. Treasurer's report

Lisa present and reviewed the accounts, discussed reminding teachers claiming funds for activities going well a reminder email to be sent out to teachers to make their funding requests for the 2019-20 school year.

### 7. Old Business

- **Electronic Payments**, Mr Niwa spoke with a member of CSKD board who gave encouraging information about point of sale availability by September, as well as following on the advancements that OLPH has been able to make in that area.
- **Alumni event** Advancement position to attend to this when hired

- **Education Sessions** Mr Niwa reported that a group of school are likely to share the cost of “Screenagers” and will likely be and even in Septemeber.

**8. Correspondence:** None of note.

**9. Funding Requests:**

Mr Niwa sent out an email to all the staff to make their requests for funds for the next financial year. A discussion with SAPA members present ensued regarding a possible slush fund given to each teacher to reduce the \$ requests to parents for the small stuff. To be discussed further at the next meeting.

**10. New Business**

Mr Niwa spoke about his strategic plan for the school including a Mater campus/ maintenance plan for comfort and sustainability as well as a financial plan. Discussed SAPA’s involvement for programme enhancement vs. capital expenditure. SAPA as a collective discussed parent involvement and class rep roles this to be discussed further at the Executive meeting. On the 20<sup>th</sup> May 6.30

**11. Committee reports:**

**Spring raffle:** Done.

**Scholarship Committee:** Rosie, Tracy and Deanna thank you. The SAPA Scholarship Committee met, reviewed the applications, and determined the scholarship recipients for the 2019 graduation year. The recipients are as follows:

- SAPA Robin and Nora Cooper Service Scholarship -Juliana Hermiston
- SAPA St. Ann’s Academy Athletics Scholarship -Anson Shapter
- SAPA Trades and Technology Scholarship -Anson Shapter
- Rob Petersen Memorial Perseverance Scholarship -Natalie Pietramala

**CONGRATULATIONS**

Closing Prayer by Melissa and adjournment at 7.40 pm

**Next SAPA meeting**  
**Tuesday June11<sup>th</sup> @ 6.30 pm**  
**ALL WELCOME.**