

St. Ann's Academy Parent Support Group Meeting

saapsg1880@gmail.com

Date: **November 5th @ 6:30 pm** at SAA AND Virtual

2025-2026 Executive	
Chairperson – Jessica Chardon	Treasurer – Anne Bruneau
Vice Chairperson - Jenna Munroe	PSG Rep for LSC – Amanda DeMarni
Secretary – Tara Nadalin	Elementary VP: Deanna Balison
Fundraising Organizer – Rosie Caputo	Volunteer Coordinator – Rosie Caputo

Attendees:

Dawn Cuzzetto	David Takahashi	Marion Putterill	Bryan Nytepchuk
Lauren Phillips (online with camera on)			

Regrets: None

Adoption of agenda: Rosie

Adoption of last meeting minutes: Jenna

Reports:

Administrative:

Please update the St. Ann's website-PSG page with the following info: Deanna updated today

1. We need Classroom Reps for Grades: K, 1, 5, 9, 10, 12; parents to email saapsg1880@gmail.com to volunteer for this role (worth 10 PPP hours) Rosie to email Deanna the outstanding list of class reps needed

2. Under the Fundraising heading please add the following information:

Spring Raffle: We are seeking donations from local businesses/parent businesses to use as prizes for our annual Spring Raffle 2026! Please contact

saapsg1880@gmail.com to donate.

Change date to 2027 spring raffle to keep on everyone's mind

Annual Christmas Bazaar & Fun Day November 29th 2025: We are seeking donations of unused items, gift cards, etc. for Silent Auction Prizes. Please contact saapsg1880@gmail.com to donate.

Treasurer Update: Anne

1. General update

- Gaming Grant: Funds not deposited yet, VOID cheque needed to be submitted and a form filled out, Anne is on it and we should still get the \$7500
- Licences: Bazaar has 3 raffles applied for 50/50, a \$2 50/50 and a basket raffle
- Spring Raffle has been applied for earliest sell date will be Jan 9
 - Prizes added up to under 10,000
 - Moving forward Amanda and Rosie will continue to look into how our PSG can get online licensing since we are not a charity or society, looking for loop holes
- Non gaming account agreed to start with a balance of \$000 minus what we owed from last year of \$1250 leaving \$3750

LSC Update: Amanda

Met on Oct 28

- SAA enrollment up from 379 to 393 this year
- Looking for bus driver still needs class 2 with air brakes-school willing to assist with training

Hours Mon to Fri 7:15-8:30 am and 2:30-4:30 pm approx

With Field trips and sporting events added

Pay \$32.80/hour

- Retaining wall on south side of parking lot to be removed for new Cancer centre construction
 - should not affect drop off and pick up but will affect staff and student parking
- Front door buzzers installed waiting on fine tuning of panel systems, hoping to be done by end of month
- Members of LSC went to a Workshop: team building and informative
 - Brainstormed on increasing the catholicism of schools, the sense and feeling of being a catholic education establishment

- All staff, volunteers will need to do a 45 min online self paced learning called vector training regarding safe environments and prevention of sexual harassment
- Discussed financial stability of schools considering the almost closure of Williams Lake Sacred Heart
- International Students 2 interested in next year. Rep went to Italy, Spain, Germany
- Principal Kevin Lavagine is retiring after the school year—notice and posting to go out soon to hope to recruit from other cities. Will be posted internally for 2 weeks then externally

Old Business:

1. Spring Raffle (Jan-Feb 2026)

Planning:

-Prizes set:

- 1st Prize: \$5000 Westjet GC
- 2nd Prize: Wellness Package (value)
- 3rd Prize: Family Fun Package (Mr. Mikes, fun factor, VR, Art supplies, family photo shoot)
- 4th Prize: Nintendo Switch (\$750)
- 5th Prize: Grow Boxx Gardening Package (\$700)
- 6th Prize: \$500 Costco GC

-Paper tickets, quotes being gathered Jessica to check on TRU printing otherwise Nornan printing came in at the lowest \$780

-Incentives for top sellers (classrooms & individuals) discussed doing a first class returning 10 sold gets popsicles, then a tier later the class with most sold books gets a pizza party

-At December meeting will discuss volunteer positions (post-Bazaar) Need ticket counters and money runners

2. Bazaar Planning: Jess

-Gaming License done (raffle baskets & 50/50)

-All Coordinator Roles filled (John Atherton-Games, Reena-Volunteer)

-Smaller Bazaar Working Group meeting weekly until Bazaar

-Next Bazaar meeting is this week; let Jess know if you want to attend

- Anyone have extra decorations, bows, wreaths, etc. for decorating put in next newsletter
- Bazaar poster incorrect address? Not worth changing address because it is an empty parking lot past SAA
- Need to look at games- can we do Friday-Sat-Sun this weekend? Deanna and Jessica to connect. Can we borrow OLPH putting golf or others?
- Elementary grades need basket themes grades K-6, Anne looking at having crates made by husband
- Need to recruit high school volunteers
- Discussed using classrooms for the vendors market and Jenna is in charge

3. Fundraising (Purdy's and Columbo Cares): Rosie

- Columbo Cares: was October 30th 154 sold thanks to Colombo Cares Staff for getting their connections to buy
- Purdy's catalogues given out at meeting, all online Order delivered early Dec

New Business:

1. Movie Night: Liz & Amanda

- Finding a date the gym is available may be a challenge as weekend and Fri evening the gym is booked out
 - Would like to have a bit of a grown up social in cafeteria while kids watching movie
 - This is not a drop your kid off event
- Looking at a family sport night as well

2. Photo Booth at Bazaar: Domenica has requested having Be Our Guest donate a photo booth for the Bazaar—donations going to EF trip; we had plans for Liz to take Christmas Photos (by donation going directly to PSG) at the Bazaar

- Voted to keep Liz photo set up as already booked

Next Meeting: December 3rd @ 6:30 pm at St. Ann's Academy or by zoom **Is this the link to every meeting?**

St. Ann's Academy is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://ca01web.zoom.us/j/61545637305?pwd=fyfzg9W57Y4UMuMRB9oDyuAZceb>

[Cv0.1](#)

Meeting ID: 615 4563 7305

Passcode: 386276