



ST. ANN'S ACADEMY
ESTABLISHED 1880

SAA Council Meeting Minutes May 2020

Date: May 26, 2020 (via Zoom web meeting)
Call to Order At: 6:07 pm
Recorded By: Thomas
Council Attendance: Thomas, Jacob, Greg, Steve, Fr Derrick

Admin Attendance: Patrick, Joanne, Brent
Staff Representative: Margaret L, Tony C
Guests Present:
Regrets: Chris, April, Jeanne, Helen F

Opening Prayer: Fr Derrick
Adoption of Agenda: Moved by Jacob, seconded by Greg, agenda was adopted
Adoption of Previous Minutes: Moved by Greg, seconded by Jacob to approve the April meeting minutes as circulated via email

Correspondence:

- Letter of thanks from Jeanne to council for accommodation and prayers during her recent health issues

Committee Reports

Financial Report: Greg

- Very limited income from revenue sources like government grants and others due to the limited resources and activity levels
- Overall the expenses and revenues look very similar to previous years April finances despite the limited activities and in school presence
- No concerns noted from Greg and Patrick
- Some minor levels of deferred tuition payments and no real opposition to families continuing to pay tuition under the current school operations
- Moved by Greg, seconded by Jacob to adopt the financial report as presented

Pastor's Report: Fr. Derrick

- Grateful for the news that masses will start resuming (albeit in limited numbers)
- Weekday masses will happen again as well but limited to 50 participants
- Thankful for the opportunity to present the video messages and streaming of the masses

- News from the Sisters that they will be ending their contract at the end of Dec 2020. They will be missed greatly as they have given such powerful living examples of our faith and helping out with the school activities especially in the elementary grades.
- Due to the pandemic concerns the NET visit will be postponed from fall 2020 to fall 2021
- New families coming into our SAA community - looking to have a short orientation as they arrive and get some help from the Faith & Development team. Introducing the mission of our school and faith and hopefully meet some of the Faith team members and staff.
- Bishop Joseph and CISKD have read the SAA Strategic Plan that was submitted. They would like to invite Patrick and Steve (and potentially others) to meet with the Bishop and Holly (Superintendent)
- First Communion and Confirmation are being delayed until it is safe to proceed

Reports and Presentations:

Principal's Report: Patrick - submitted and presented
 VP Elementary: Joanne - submitted and presented
 VP High School: Brent - submitted and presented

Public Relations, Planning, and Policy (Patrick)

- On hold due to pandemic priorities and awaiting guidance on governance of which policies may be set at the school level vs CISKD level

Building Maintenance and Transportation (Chris)

- Motion by Greg seconded by Jacob to request capital funding via CISKD for the replacement of rooftop heating units for \$20K
- Approval is given to proceed with the quote on the Chilled Water Loop expansion tank for \$2000
- Custodial staff is still working at full capacity with extra cleaning
- Approval from CISKD has been received for the exterior door maintenance

Staffing Update (Patrick)

- Retirements at the end of the year: Mila Skiba, Helen Ferguson, Joanna Mayne, Delphine Rombough
- New vacancy for Elementary VP - Joanne Leggett

Staff Rep: (Margaret/Tony)

- Compliments from Helen F to school council for our open communication and inclusion of staff

Next Meeting: June 30th, 2020 @ 6pm
 Meeting Adjourned: Moved by Greg - adjourned at 8:30 PM
 Closing Prayer: Fr. Derrick