



ST. ANN'S ACADEMY
ESTABLISHED 1880

SAA Council Meeting Minutes February 2020

Date: Feb 18, 2020
Call to Order At: 6:05 pm
Recorded By: Thomas/Patrick
Council Attendance: Thomas, Jacob, Greg, Jeanne, Chris, Steve, April

Admin Attendance: Patrick, Joanne, Brent
Staff Representative: Helen F, Margaret L
Guests Present:
Regrets: Fr Derrick

Opening Prayer: Jeanne
Adoption of Agenda: Moved by Chris, seconded by Jeanne, agenda was adopted
Adoption of Previous Minutes: Moved by Chris, seconded by Jacob to approve the January meeting minutes as circulated

Correspondence:

- None received

Committee Reports

Financial Report: Greg (via Steve)

- Expenses and revenue are all tracking as expected. No concerns.
- Moved by Chris, seconded by Jeanne to adopt the financial report as presented

Pastor's Report: (absent)

Reports and Presentations:

Principal's Report: Patrick - submitted and presented
VP Elementary: Joanne - submitted and presented
VP High School: Brent - submitted and presented

Public Relations, Planning, and Policy (Jeanne)

- No updates

Building Maintenance and Transportation (Chris)

- Good progress with snow removal
- Getting quotes for the replacement of the hardware on the two main entrance doors on the Exner wing (main office and gym entrances)
- Two door quotes were reviewed and discussed
- Moved by Chris (seconded by April) that council approve \$15K to be spent on the door hardware replacements needed.
- Steve to send letter to CISKD for approval of the expenditure

Faith Development Team (April)

- Minutes from last meeting (Jan 28th) were circulated to council reps
- Working on a Strategic Plan for the FDT
- Next meeting Feb 24th

SAA Strategic Planning update (Steve)

- Copies of the SAA Strategic Plan was distributed to council members
- The Executive Summary should be posted to the school website
- Copy of the plan to be sent to the CISKD Board for feedback

Tuition 2020/21 Recommendations (Patrick)

- Greg presented the report and recommendations from the sub committee.
- Good active discussion on the financial impacts to our families and need to cover operating expenses and alternate funding sources
- Lots of concern expressed for the sustainability of our tuition rates and the affordability for lower income families
- Moved by Jacob (seconded by Chris) to accept recommendation #2 on Tuition increase rates. Motion carried.
- Tuition rates will be released via letter and registration packages.

Expenditure Planning Discussion (Steve)

- Steve provided a quick overview of school funds and requests council and administration to bring ideas to the next meeting

Parent Handbook Update (Patrick)

- Patrick circulated proposed changes to the parent handbook
- Edits and review will continue

Staff Rep: (Margaret & Tony)

- No Concerns

Next Meeting: March 31st, 2020 @ 6pm

Meeting Adjourned: Moved by Jeanne - adjourned at 9:05 PM

Closing Prayer: April