



SAA Council Meeting Minutes December 2018

ST. ANN'S ACADEMY
ESTABLISHED 1880

Date: Dec 4, 2018
Call to Order At: 6:10 pm
Recorded By: Thomas
Council Attendance: Fr Derrick, Thomas, Jeanne, Chris, Greg, Steve, April, Frank

Admin Attendance: Patrick, Joanne
Staff Representative: Tony
Guests Present:
Regrets: Dn Eddie, Brent, Margaret

Opening Prayer: Fr Derrick
Adoption of Agenda: Moved by Chris, seconded by Frank, agenda was adopted
Adoption of Previous Minutes: Moved by Chris, seconded by April, October 2018 minutes adopted as circulated/reviewed

Correspondence:

- None received for general discussion

Committee Reports

Financial Report: Greg

- End of October finances
- First installment of the Provincial Grant has been received
- Revenue and expenditures are tracking well with no concerns
- Motion to adopt financials by Greg, seconded by Jeanne, financials approved
- Need to establish a tuition sub-committee

Pastor's Report: Father Derrick

- Working with the Kamloops parishes to try to bring a NET group into the Kamloops area for next year
- Of interest... 2020 will be the 75th anniversary of the Kamloops Diocese and the 140th anniversary of our school

Reports and Presentations:

Principal's Report: Patrick - submitted and presented
VP Elementary: Joanne - submitted and presented
VP High School: Joanne for Brent - submitted and presented

Public Relations, Planning, and Policy (Jeanne)

- Substance Abuse Policy has been reviewed by CISKD and with some minor changes will likely be adopted for all schools
- Technology Policy to be revisited to make it less specific about the types of technology devices being specified and uses. Policy committee will report back at Feb meeting. (Patrick, Jeanne, April, Thomas)
- Motion from Jeanne, seconded by April that school council recommends the revisiting of the Technology Policy, motion carried.

Building Maintenance and Transportation (Chris)

- Maintenance report from James attached

Faith Development Team (April)

- Two fold mandate of the team:
 - Increase faith in families and utilizing a Faith Rep in each classroom for other parents to talk to about faith matters
 - Address the spiritual needs of the staff and to help develop faith and community among the staff
- Questions raised around the budget for the Faith Team and what it should be spent on
- Faith Development Team had a room at the Bazaar which was successful and will be built on for next year
- Next meeting in January

Old Business:

CISKD AGM Report from Oct 26th/27th (Thomas)

- adopting of CISKD bylaws and transitioning into the new society laws
- circulation and discussion of the new Budget Preparation policy
- new CISKD newsletter available on the website
- community perception survey results were shared with the reps present but no circulated

SAA Council meeting with CISKD Board (Greg)

- Bishop Joseph opened the meeting with a reflection on his personal experiences, and his passion for and ongoing commitment to Catholic Education in our diocese.
- Overall the meeting was a very positive communication session and sharing of ideas on some of the challenges and opportunities for both SAA and CISKD
- Topics covered included:
 - application of policies and procedures and the governance of SAA since it is a Diocesan school rather than a parish school
 - annual operational budgets and long term financial stability
 - new CISKD process for tuition support (replacing the parish support model)
 - draft budget policy
 - addition of an Advancement Officer, an Alumni Society, and fundraising opportunities for SAA

New Business:

Electronic Payments (Patrick)

- SAA has been asked by CISKD to hold off on pursuing electronic payments on our website.
- General sentiment from the school community is that this issue has progressed from an inconvenience to an annoyance and an additional expense for our families (cheque fees)
- Council and administration will continue to push for progress on this topic

Strategic Plan Reboot - & Workshop (Steve/Thomas)

- Proposed meeting date - January 22nd 6PM

Staff Rep: (Tony)

- Nothing to report from staff

Next Meeting: Feb 5th, 2018 @ 6pm

Meeting Adjourned: Moved by Frank - adjourned at 8:45 PM

Closing Prayer: Fr Derrick