



SAA Council Meeting Minutes August 2018

ST. ANN'S ACADEMY
ESTABLISHED 1880

Date: August 28, 2018
Call to Order At: 6:15 pm
Recorded By: Thomas
Council Attendance: Fr Derrick, Thomas, Jeanne, Chris, Greg, Steve, Dn Eddie, Frank

Admin Attendance: Patrick, Joanne, Brent
Staff Representative:
Guests Present: Fr. Raphael
Regrets:

Opening Prayer: Fr Derrick
Adoption of Agenda: Moved by Chris, seconded by Jeanne, agenda was adopted
Adoption of Previous Minutes: Moved by Jeanne, seconded by Chris, June 2018 minutes adopted as circulated/reviewed

Reports and Presentations:

Principal's Report: Patrick - verbal report presented
VP Elementary: Joanne - verbal report presented
VP High School: Brent - verbal report presented

Correspondence:

- Email from Tony C on proposal for a High School choir trip to Disneyland in spring of 2019
- Motion from Frank that the choir trip be approved conditional on the cancellation of the Spring Italy trip. Seconded by Chris - motion carried.

Old Business:

Request for dialogue with CISKD Board (Fr Derrick)

- Steve to look for discussion topics and pursue the meeting

Ministry of Education External Evaluation (Patrick)

- A lengthy and exhaustive review process on School Operations
- Draft report from administration to the superintendent by the end of this week
- Submission to the Ministry on Sept 14th
- On site visit on Oct 31st and Nov 1st

Access to School before school hours (Admin)

- Proceeding with changes to the school hours as discussed in May/June 2018
- Letter to school community outlining the change in practice to commence Sept 2018

New Business:

Posting of SAA Council Minutes (Steve)

- Motion from Frank that council post the approved council minutes on the St Ann's website. Seconded by Jeanne - motion carried.

Council Roles for 2018/2019

- Council Chair - Steve
- Vice Chair - Thomas
- Secretary -
- Finance - Greg
- Policy and Planning - Jeanne
- Building Maintenance - Chris/Thomas
- SAPA Rep - Jeanne /Chris

Committee Reports

Financial Report: Greg

- Preliminary Budget was approved by CISKD board on July 4th
- Final Budget will be prepared in October

Pastor's Report: Father Derrick

- Faith Formation group continues to meet (Steve and Dn Eddie representing council)
- Request for daily prayers from our community for the school
- Need to set a date for the Commision Mass for the staff
- First school mass - Friday Sept 7th
- Photos needed for School Council members - website and poster board - Jeanne to pursue

Public Relations, Planning, and Policy: Jeanne

- Motion from Frank that council adopt the draft policy on Before and After School Supervision Policy as presented. Seconded by Chris - motion carried.
- Administration will review the SAA Alcohol & Narcotics Policy and bring recommendations to School Council - (Council reps: Frank, Jeanne, Chris)
- Discussion on the need for council approval of fundraising requests. Administration will try to handle the review and approval of minor fundraising events at the classroom level

or sports events. Large projects at the school level and across multiple grades should still be discussed with council as projects and requests arise.

- Motion from Jeanne that approval of all fundraising projects anticipated to be less than \$5000 be delegated to administration for approval. Seconded by Dn Eddie - motion carried
- Agenda for meetings - In Camera heading will state the standing topics of: Student Concerns and/or Personnel and staffing

Building Maintenance and Transportation: Chris

- Maintenance report from James attached
- WiFi network testing through September as students start with the Chromebook BYOD policy - review experience from the early weeks with staff

Welcome Back BBQ - Sept 6th

- Council and SAPA to attend

Meet the Teacher Night - Sept 11th

Council Training - postponed into October

Next Meeting: Wednesday Sept 19th, 2018 @ 6pm
Meeting Adjourned: Moved by Chris - adjourned at 9:01 PM
Closing Prayer: Fr Raphael