



SAA Council Meeting Minutes April 2019

ST. ANN'S ACADEMY
ESTABLISHED 1880

Date: April 30, 2019
Call to Order At: 6:00 pm
Recorded By: Thomas
Council Attendance: Fr Derrick, Thomas, Jeanne, Chris, Greg, Steve, Dn Eddie

Admin Attendance: Patrick, Joanne, Brent
Staff Representative: Margaret
Guests Present: Holly P
Regrets: Frank, April, Tony

Opening Prayer: Fr Derrick
Adoption of Agenda: Moved by Chris, seconded by Jeanne, agenda was adopted
Adoption of Previous Minutes: Moved by Jeanne, seconded by Chris, March 2019 minutes adopted as circulated/reviewed

Guest Presentation - CISKD Strategic Planning Process: (Holly P)

- CISKD is touring the schools and councils to see what the desired format and participation levels are for the CISKD planning process
- Gathering quotes for strategic planning facilitation
- Salary Review and recommendations committee underway

Correspondence:

- None received

Committee Reports

Financial Report: Greg

- Motion by Greg, seconded by Jeanne to approve the financial report for April
- CISKD Budget Process has changed so we no longer need to prepare the May preliminary budget that we have typically created and submitted for parish approval
- Diversifying Revenue Sources & External Fundraising: forming a committee to come up with options and opportunities - brainstorming a list of people from our school community past and present with SAA Fundraising experience

Pastor's Report: Father Derrick

- 75th Anniversary of the Kamloops Diocese is May 2020 - prayer card created and distributed

- Busy season upon us with First Communion, Confirmation, and Graduation
- Still working on plans for a N.E.T. group in Kamloops - two year residency for the fall of 2019

Reports and Presentations:

Principal's Report: Patrick - submitted and presented
 VP Elementary: Joanne - submitted and presented
 VP High School: Joanne for Brent - submitted and presented

Public Relations, Planning, and Policy (Jeanne)

- Substance Abuse Policy has gone to CISKD for review and approval
- Technology Use Policy still on the list for review but lower priority

Building Maintenance and Transportation (Chris)

- Flooring project approval has been sent to CISKD

Faith Development Team (April)

- Motion by Eddie, seconded by Chris to approve \$800 for staff gifts from the Faith Development Team - approved

SAA Strategic Planning (Steve/Patrick)

- Council approval is given for distribution of our draft Strategic Planning work and documents to the staff sub-committee

CISKD Society meeting - April 2019 (Steve)

- Steve and Fr Derrick attended
- Next meeting in May - Thomas to attend

Advancement Officer Hiring Update (Patrick)

- Posting is still open
- Discussion on how to find some additional candidates through word of mouth and broader advertising

SAA Council meeting with CISKD Board (Steve)

- Council to send a meeting request for a CISKD
- Thomas to follow up on previous meeting minutes for topics and send a request for a meeting date before the end of the school year

Staff Rep: (Margaret)

- Nothing to report from staff

Next Meeting: May 28th, 2019 @ 6pm
Meeting Adjourned: Moved by Chris - adjourned at 8:16 PM
Closing Prayer: Fr Derrick