



ST. ANN'S ACADEMY
ESTABLISHED 1880

2026 – 2027 REGISTRATION CHECKLIST

COMPLETION OF REGISTRATION PACKAGE

Your registration will be considered complete when all forms are completed and submitted. Please take the time to ensure the required information is included with your registration package.

1. REGISTRATION CHECKLIST

2. REGISTRATION FORM

- Verify the tuition category. Please note that the Application for Active-Catholic Tuition Rate form must be signed by the parish priest to qualify for the Active-Catholic Rate.
- Read and complete the consent information.
- Sign and date the bottom of the form.

3. FAMILY COMMITMENT DOCUMENT

- Please review the form as a family.
- We require signatures from both the Parent and the Student.

4. BUS BEHAVIOR EXPECTATIONS & BUS REGISTRATION FORMS

- Parent and students are asked to please read and review the bus behaviour form.
- Please sign the bus behavior section of the re-registration form (**even if the student is not a regular bus rider, as field trips often require a bus ride**).

5. BUS REGISTRATION FORM is for families wishing to register and ride the St. Ann's Academy school bus. Please view our routes and stops, which can be found on our website (these are 2025/26 routes and subject to change)

INFORMATION ON WEBSITE www.st-anns.ca

- Please read and review the following documents as a family and acknowledge you have done so on the re-registration form.
 - Welcome Letter from Faith Development Team
 - St. Ann's Parent Support Group Information
 - Top Marks ordering information for Grades 1-12

6. PARENT PARTICIPATION PROGRAM

- Please return the enclosed PPP form.
- Enclose a **\$600** cheque dated **June 15, 2027**, or if you DO NOT wish to volunteer, cheque dated **Sept 1, 2026**.

7. TECHNOLOGY FORMS

- Access to Internet Based Resources** (Web Access and Cloud Storage) - Please read and review this document as a family and acknowledge you have done so by signing the re-registration form.
- Student Technology User Forms** (Grade 3-12) - Please read and review this document as a family and acknowledge you have done so by signing the re-registration form.

8. TUITION

TUITION POLICY:

Please refer to Tuition Payment Policy on our website www.st-anns.ca for information regarding tuition payment, procedures, outstanding tuition policy, and financial assistance access for Roman Catholic parents who might be struggling financially to pay their tuition at St. Ann's Academy.

If you wish to receive the '**Active-Catholic Tuition Rate**', you are required to **have the application for active-catholic tuition rate form signed by your parish priest**. The form will be forwarded to us by the parish priest after he signs it. In a case where he is unable to sign, he will contact you directly.

- Catholic Tuition Application
- Non-Catholic Tuition Application
- Tuition Fee Schedule
- Tuition Letter

PAYMENT POLICY

Please complete and enclose one the following:

- A new auto debit form with a blank VOID cheque attached:** On the auto debit form, please indicate the 5th or 22nd of the month for payment to be debited from your bank account. (See tuition grid for monthly payment amount.). Please only include the VOID Cheque if your banking information has changed since last year.
- Payment in full with a cheque, cash or e-transfer to payments@st-anns.ca by September 1**

VOLUNTEERING:

If you, or any member of your family, wishes to volunteer in any capacity at St. Ann's Academy, we must have a current criminal record check on file. CRIMINAL RECORD CHECKS - Valid for 5 years.

Please note that all parent volunteers who help out at St. Ann's Academy **must have a current Criminal Record Check on file at the school office.** If you are unsure if your criminal record check (CRC) is current, call the school office at 250-372-5452 Ext. 118 or email attendance@st-anns.ca to find out.