

St Ann's Academy Parents' Association (SAPA)

Meeting Minutes from September 20, 2018

Present: Mike Simpson, Heather Vohradsky, Patrick Niwa, Rosie Caputo, Lisa Anderson, Anupreet Sharma, Tracy Christianson, Melissa O'Neill, Sherry Sanderson, Joel Loehr, John Hondzel

1. Call to Order and Opening Prayer

Mike welcomed everyone, called the meeting to order at 6:34PM Patrick Niwa said the opening prayer.

2. Adoption of agenda – m/s Mike/Lisa Carried.

3. Adoption of minutes – m/s Tracy/Rosie Carried.

4. Administration Report

Mr. Niwa introduced himself and gave some background of where he had come from. Informed the group that his roll in the school over the next 6 to 8 month is to listen to Staff, Students and Parents, to find out what defines St Ann's, what is held dear, the history, what can be made better or built on, and in the later part of the year formulate a strategic plan. Mr. Niwa then asked what was the role of the Administration Report and how SAPA would see this moving forward, to reduce repetition. Key points brought forward at this time where that the Admin report and Admin presence provided context, contact and collaboration between SAPA, Admin and the Counsel. Mr Niwa committed to attend SAPA meetings moving forward. Special mention was the Students thank you poster for the playground as well as the snacks and thanks from the teachers, as well as a thank you for the Back to School BBQ.

5. Presidents Report

Mike Simpson our new SAPA President welcomed the group and spoke about re figuring and fine-tuning the SAPA handbook over the next couple of months. A theme for the year "Getting back to Basics Year" with a focus on funding extra-curricular activities with a balance between the sports and the Arts as well as between Elementary and High school. Transparency with financial decisions and formulating process's where by requests are brought to meetings and voted on by the SAPA group.

6. Treasurer's report

Budget for the coming year discussed, key items to note

- Reducing Elementary Baking and Art back to requested budget amounts
- Bakerville amount to be reduced due to change to Hat Creek
- Request for \$50 for 1:1 reading from Mrs. Hanlon
- \$500 teacher appreciation budget

M/S Lisa/John Carried

7. Old Business

- **Stage refurbishment:** Tabled till strategic plan formulated and discussed (? March)
- **Fence project:** Tracy Christianson to follow up and discuss further with Mr. Cuzzetto, spoke about perhaps a buddy winter project. May need to add costs for paint and supplies.
- **Electronic payment capability:** Mike asked Mr. Niwa and we were informed it was an ongoing work in process/progress, these things take time.

8. Correspondence

Monitoring email sapa@st-anns.ca Mike and Heather to liaise, keep the SAPA email for impact requests not minutes. Parents shall be added in unless request out.

9. Funding Requests

1:1 Reading, \$50 request, Lisa Hanlon M/S in financial discussion.

10. New Business

- Class reps roles and responsibilities, PPP hours..
- Other opportunities for volunteers (spring raffle, scholarship, fundraisers, teacher and staff recognition)

As no new parents present at meeting items tabled for now, all new reps to be included in SAPA emailed minutes moving forward.

Healthy Schools Grant – mental health, document emailed to Tracey to follow up.
Fundraiser events and activities 2018/19

Davison Orchards flyer: – approved.

Help will be needed for pick up on the 18th October 2.15 to 3.15

Bazaar:- approved Joel asked for help the O'Neill family and Handzell family offered.

A new kitchen planner will need to happen this year as the current planner is in her last year with the school

Epicure – Lisa to follow up

Purdy's Chocolates – Lisa to follow up

Set day for SAPA Meeting: ongoing discussion Mike to send out request for ideas.

Closing Prayer and adjournment at 7.35 pm

Next SAPA meeting date and time will be emailed out.