

St Ann's Academy Parents' Association (SAPA)
Meeting Minutes from Dec 13, 2016

Present:

Jennifer Harbaruk
Shawn Chisolm
Heather Vohradsky

Yohairy Checo
Christopher Savage
Austin Williams

Lionel Imuh
Danielle Pilbeam
Mike Simpson

1. Call to Order and Opening Prayer

Jenn Harbaruk called the meeting to order at 6:35PM. Shawn Chisolm did the opening prayer.

2. Adoption of agenda - m/s Christopher/Mike. Carried.

3. Adoption of minutes - m/s Mike/Christopher. Carried.

4. Administration Report

Shawn Chisolm distributed a report, and highlighted the staff appreciation efforts from SAPA.

5. Chair Report

Jenn gave an update on the playground, Overlander Lion's Club is interested in this, a more formal application will be submitted in the future. Jenn announced she is stepping back from the Chair role for health reasons. Danielle will step up as Chair, and Jenn asked for someone to step up and assist Danielle for the remainder of the year.

6. Treasurer's report

Austin distributed his report. It was clarified that the school maintains an account that can be used for SAPA non-gaming funds (teacher appreciation, portion of bazaar funds, Mabel's Labels funds) and that Austin can access balances from Delphine or Shawn. It was also noted that the Sept 20 meeting added \$500 and \$1000 for fall and spring fundraising events in the gaming funds budget, respectively.

7. Old business

a) *SAPA Handbook*

Mike Simpson noted two edits to the current Dec 8 version that he will make: clarifying authority; and updating non-gaming bank account info. Motion to approve this handbook and recommend approval by Superintendent of Schools and Catholic Independent Schools - Kamloops Diocese board of directors by Christopher/seconded by Austin; carried.

8. Correspondence

Cheque for \$104 from Mabel's Labels to be deposited in non-gaming account.

9. New business

None.

10. SAPA Committees

a) *Scholarship Committee - Jenn Harbaruk, Austin Williams, Wendy Gardner*

Austin noted that the committee needs members, and needs to meet in January.

b) *Bowling/Fall Event Committee - Christine Matuschewski, Christopher Savage, Danielle Pilbeam, Jennifer Harburuk, Claire Sullivan, Geoffrey Otto*

Date set for Saturday January 28. More details to follow at January meeting.

c) *Spring Raffle - Danielle Pilbeam, Carol-Anne McQuarrie, Doreen Gowans, Heather Vohrodsky, Jennifer Harburuk*

No discussion.

d) *Spring Carnival Committee - vacant*

No discussion.

e) *School Fence Project Committee - Carmen Sullivan, Jennifer Harburuk*

City has said that the east-west fence parallel to Columbia Street cannot be modified.

f) *Christmas Bazaar*

Joel estimates that net proceeds of non-gaming funds will be \$2500; final report to come in January.

g) *Staff Appreciation - Heather Hegyi, Danielle Pilbeam, Sarah Eshpeter, Christopher Savage, Yohairy Checo, Jennifer Harburuk*

Next staff appreciation event will be in January. Also, birthdays are acknowledged with a card and a balloon/other item. General feedback on class representative organized Christmas gifts for staff has been positive.

11. Other Business

Shawn noted that Bishop Nguyen is an avid golfer and wants to help organize the golf tournament; it may also include OLPH; possible dates are Saturday May 27 or June 3, 2017.

12. Closing prayer and adjournment - 7:15PM.