

**St Ann's Academy Parents' Association (SAPA)
Meeting Minutes from April 10, 2018**

Present:

Danielle Pilbeam
Mike Simpson
Yohairy Checo
Sherry Sanderson

Paula Nolan
Heather Vohradsky
Tracy Christianson
Jessica Hibberd (to 7:00PM)

Joel Loehr
Rosie Caputo
Byron Green

1. Call to Order and Opening Prayer

Mike welcomed everyone, called the meeting to order at 6:35PM, and Byron did the opening prayer.

2. Adoption of agenda - m/s Tracy/Paula. Carried.

3. Adoption of minutes - m/s Mike/Paula. Carried.

4. Administration Report

Byron presented the report, highlighting spring sports that are underway, and Grade 11 religious retreat to the Abbey in Mission and Squamish in May.

5. Chair Report

No formal report, discussed the playground. Motion made by Tracy, seconded by Sherry to place an advertisement in Kamloops This Week, for a cost of up to \$200, to acknowledge the sponsors (platinum, gold, silver, bronze) of the playground. It was agreed no motion is needed for the sign acknowledging sponsors since this was already discussed and part of the project budget.

6. Treasurer's report

Finance summaries for revenue and expenses to date were shown on screen; see *SAPA March 2018 rev summary.pdf* and *SAPA March 2018 exp summary.pdf* distributed with these minutes.

It was noted that additional school activities where funds were committed at the February 13, 2018 meeting need to be added to the expense summary: grade 7 soccer trip \$1020 and Rising Stars day trip \$531.25, as well as the funding request approved below.

7. Old business

a) Epicure Fundraiser

Closes April 17. As of April 6, \$835 in sales raising \$167 for SAPA.

b) Electronic Payment Capability

Letter was submitted to the CISKD Board of Directors in early March, no response yet. Paula will follow up.

c) Parent Survey of SAPA Priorities

Not discussed in detail, except that Yohairy will be away. See March 13, 2018 minutes for details.

d) Paint Night

Agreed to postpone Paint Night, and any other fundraisers until 2018/19 school year.

e) *Extra Prizes*

Tracy will follow up with the Whitecaps about tickets for a May game; other prizes could be an incentive to complete the parent survey of SAPA priorities.

8. Correspondence - None.

9. Funding Requests - Ms. Spina, through Mr. Green, requested accommodation support for the Grade 11 religious retreat in May. Motion made by Joel, seconded by Tracy to fund the following: \$680 based on 40 students x 85% of \$20/night for the Grade 11 religious retreat; carried.

10. New business

- a) *Executive Positions Opening Up* - Neither Danielle nor Christine will be pursuing the position of chair/vice chair (or co-chairs) as their two year terms are up. Danielle will put a notice in the SAA weekly email. Nominations can be at the annual general meeting June 12, or in advance (i.e., if on grade 5 Barkerville trip), with an indication from the nominee that they accept. Lisa is completing 1 year of a two year term, so she will be treasurer next year. Mike's two year term as secretary is up, but he is willing to stand for secretary again.
- b) *Davison Orchards* - It was agreed to do Davison Orchards as a fundraiser again next year. Heather will contact Davison Orchards; Danielle or Christine will request permission from School Council.

11. SAPA Committees

- a) *Spring Raffle* -Complete, no discussion.
- b) *Playground Corporate Sponsorship* - not discussed in detail.
- c) *Legacy Playground Pavers* - final reminders for pavers will go out to parents this week, with a final deadline of April 6. See printed poster in hallway of elementary for pavers to date.
- d) *School Fence Project* - Tracy will follow up with Mr. Cuzzetto about creating doves with the woodworking class, up to 400 or one per student. If no action by May, drop this initiative.
- e) *Scholarship* - Paula Nolan (chair), Tracy Christianson and Sara Thomson will review applications, make a decision by May 11, so that administration can advise students by May 14, and then award scholarships at graduation on May 19.

12. Closing prayer and adjournment of meeting - 7:15PM.

13. Next meeting - Tuesday May 8, 2018 at 6:30PM.