

**St Ann's Academy Parents' Association (SAPA)
Meeting Minutes from October 3, 2017**

Present:

Lisa Anderson	Sandra Henderson	Melissa O'Neill
Christine Matuschewski	Barbarra Drozd	April Johnson
Mike Simpson	Ab Ashok	Paul Johnson
Heather Vohradsky	Binny Ashok	Shawn Chisolm
Sherry Sanderson	Jessica Hibberd	Joanne Leggett
Sarah Eshpeter	John Hondzel	Yohairy Checo
Maria Lorraine	Joel Loehr	Danielle Pilbeam
Sandra Crocker	Heather Hegyi	Sara Thomson
Thomas Bennett	Anupreet Sharma	

1. Call to Order and Opening Prayer

Christine welcomed everyone, introduced the executive (Danielle, Mike, Lisa and herself), and Mike noted a SAPA Handbook is available on the school website [here](#). Christine called the meeting to order at 6:45PM, after a round of introductions was done.

2. Adoption of agenda - m/s Sarah/Heather. Carried.

3. Adoption of minutes - m/s Mike/Lisa. Carried.

4. Administration Report

Shawn distributed a report, and highlighted meet the teacher night, Welcome Back BBQ, Walkathon and sports that are underway. Need to ensure good communication with teachers on SAPA budget requests, and why there were reductions from previous years.

5. Chair Report

Danielle and Christine verbally reported that the staff room refurbishment and planning for the year's activities have been their focus over the summer and in September.

6. Treasurer's report

Lisa explained the SAPA 2017-18 budget summary, shown on-screen (distributed with these minutes). It was suggested to identify fundraising revenue as potential revenue.

7. Old business

a) Stage refurbishment

Yohairy, Christine and Shawn will work to confirm the desired use of the space, before seeking quotes from contractors. Not identified in this year's budget; plan for 2018/19 at earliest.

8. Correspondence - Thank you card from the teachers for the staff room renovations.

9. Funding Requests - Ms. Langevin was late in submitting a request for the pumpkin patch visit; she requests \$168. Moved by Danielle, seconded by Lisa to approve Ms. Langevin's request, less 15% to be consistent with other funding requests for 2017/18, to a total of \$142.80. Carried.

10. New business

a) *Fundraiser Activities for 2017/18*

- Davison Orchards - almost complete; orders due Oct 4
- Paint Nite - Heather Vohradsky leading this; information forthcoming; event on Nov 9 at Romeo's; tickets go fast
- Bazaar - Joel Loehr is lead; needs 2 other people to help organize; to be held Sat Nov 25, 12PM-3PM; also needs people to host and run events
- Legacy Playground Paver Stones - Danielle will lead this
- Corporate Sponsorship for playground - no lead identified to date
- Spring raffle - Heather Vohradsky will lead this; prizes to be purchased, tickets printed, distributed, collected with funds, draw date is Friday before spring break.
- Removal and installation of playground - April and Paul Johnson of Urban Appeal Landscaping are leading this; looking for a community removal and installation to save money on playground costs
- Kamloops Kitchen Hacks - not discussed in detail; see attached proposal

11. SAPA Committees

a) *Scholarship Committee* - Not discussed; no action needed until February.

b) *Bowling/Fall Event Committee* - Not proceeding this year; drop this committee.

c) *Spring Raffle* - Heather Vohradsky
As discussed in #10 above.

d) *Staff Appreciation* - Complete for 2017/18; the activity was the staff room renovation.

e) *School Fence Project Committee* - Christine to follow up with Mr. Cozetto about the woodworking class creating doves to place on the fence.

f) *Bazaar Committee* - Joel Loehr
As discussed in #10 above.

12. **Next meeting** - Tuesday November 14, 6:30PM.

13. **Closing prayer and adjournment of meeting** - 7:40PM.