

# St Ann's Academy Parents' Association (SAPA)

## Meeting Minutes from October 9th 20, 2018

**Present:** Mike Simpson, Heather Vohradsky, Patrick Niwa, Rosie Caputo, Lisa Anderson, Anupreet Sharma, Jessica Hibbard, Melissa O'Neill, Sherry Sanderson, Joel Loehr, John Hondzel, Sara Thomson, Wendy Jennings Deanna Balison Julie Halbauer, Christopher Savage and Nina Nytepchwk.

### 1. Call to Order and Opening Prayer

Mike welcomed everyone; called the meeting to order at 6:35PM Melissa lead the opening prayer.

2. **Adoption of agenda** – m/s Lisa Anderson/ Deanna Balison Carried.

3. **Adoption of minutes** – m/s Sara Thomson/ Lisa Anderson Carried.

### 4. Administration Report

Mr. Niwa made a point of thanking SAPA especially for all the little things and wanted to ensure no thanks were left unmissed, stating the small things count.

### 5. Presidents Report

Mike Simpson nothing new to report at this time

### 6. Treasurer's report

Lisa presented this month budget of note ...

- Scholarships X 4 \$1000.
- Possible over payment of the gaming funds by \$1900 which will be followed up by Lisa.
- A reserve fund of \$5,700 from the playground awaiting a bill for an electrical wire that was cut during installation.
- \$308 outstanding chq to be cashed the playground.

### 7. Old Business

- **Fence project:** Tracy Christianson to follow up and report at the next meeting in November.
- **Electronic payment capability:** Continues to be an ongoing work in process the capability is there just the funnelling / filtering of money by the CISKD accounting requiring further support as currently a one person job who does it for the whole Dioceses.
- **SAPA handbook:** Reviewed the objectives part of the handbook with Mike asking for input. Discussed setting priorities of SAPA and how funding was spent ie not cutting the basics for bigger projects as well as still being flexible. Mr Niwa added that 2 words should be included in the objectives COLLABORATION and COMMUNICATION. Discussed also was the need for perhaps a Vision and Mission as well as promoting the school.

- **Mental Health grant:** We will be unable to apply for this due to the tight time frame and turn around.

## 8. Correspondence

Thank you to Heather for picking up the large stack of mail, which included some very thoughtful thank you cards from scholarship recipients as well as Mrs Leggett.

## 9. Funding Requests

Engaging Alumni to update school pictures to attach names. At this time Mr Niwa mentioned to dates coming up in 2 years from now St Ann's 140-year anniversary and in 12 years the 150-year anniversary and how we as a community would celebrate these events and prepare for them. There is a tab on the St Ann's website to link Alumni, Mr Niwa to look into same. Possible Alumni table at the strawberry tea or Bazaar to acquire names for photos and input for planning.

## 10. New Business

- Class reps roles and responsibilities reviewed and PPH hours were discussed with Mr Niwa looking into the potential of making the PPH computerised.
- Other opportunities for volunteers (spring raffle, scholarship, fundraisers, teacher and staff recognition) Sign up sheets all welcome come earn those PPH hours and get to know your fellow parents.
- Approval status for fundraisers. An update from Mr Niwa from Counsell, if a fundraiser is expected to raise under \$5,000 approval from counsel is **not** required but Mr Niwa **would** like to have communication around timing.

**11. Committee reports:** Bazaar: Joel spoke to the ins and outs of running the Bazaar, as a well-attended family and community event. Please email Joel @ [jloehr2003@yahoo.ca](mailto:jloehr2003@yahoo.ca) if you are interested in helping out this year. Especially mentioned the tearoom organizer will need a shadow this year as it is her last year with kids in the school and a volunteer would be greatly appreciated.

Closing Prayer and adjournment at 7.35 pm

**Next SAPA meeting November 13 @ 6.30 pm**

**ALL WELCOME.**