

St Ann's Academy Parents' Association (SAPA)
Meeting Minutes from Nov 8, 2016

Present:

Paula Nolan	Christine Matuschewski	Mike Simpson
Joanne Leggett	Sarah Eshpeter	Austin Williams
Heather Hegyi	Claire Sullivan	Wendy Gardner
Geoffrey Otto	Sherry Sanderson	Christopher Savage

1. **Call to Order and Opening Prayer** - Mike Simpson noted Jenn Harbaruk and Danielle Pilbeam's regrets, and called the meeting to order at 6:33PM. Bree Gardner did the opening prayer.

2. **Adoption of agenda** - m/s Christopher/Heather. Carried.

3. **Adoption of minutes** - m/s Geoffrey/Austin. Carried.

4. Administration Report

Joanne Leggett distributed a report, and highlighted the appreciation for what SAPA does.

5. Chair Report

Jenn's report was distributed. Geoffrey Otto noted that the North Shore Lions' Club funding cycle has passed, but that the request would be submitted into the cycle for next year. Clarification needed on 4th bullet in report, confirming that this is about the playground proposal. It was agreed that the process involving school staff, administration and parent support needs to be clarified.

6. Treasurer's report

Austin distributed his report. It was noted that in the budget, athletics should be changed to intramurals.

7. Old business

a) *SAPA Handbook*

Mike Simpson led discussion on some key components of the Oct 12, 2016 version of the SAPA handbook. Mike took notes and will circulate an updated version. It was agreed to update the handbook to reflect how SAPA currently operates, finalize at the December meeting, and then send to Superintendent of Schools and Catholic Independent Schools of Kamloops Diocese board of directors for approval.

8. Correspondence

None to discuss; Joanne Leggett noted that there may be correspondence at the office.

9. New business

a) *St Ann's Preschool Funding Request*

Danielle Pilbeam noticed that the preschool does not have a rug for kids to sit on. Susan Berdusco attempted to submit a SAPA funding request, but could not get one from the office. It was anticipated that an appropriate rug would cost \$250-\$300; some suggested a good quality one would be more. Some questioned whether SAPA should fund the preschool; is this more

appropriate for the school administration to fund, is this appropriate use of gaming funds and guidelines.

In the end, it was agreed to defer this request to the next meeting, seek the following info:

- Joanne to confirm if school admin has funds for this, and what the rules are pertaining to preschool and SAPA funds
- If the rug purchase has to come from SAPA funds, get Susan Berdusco the proper forms to fill out with an accurate budget request for next meeting

b) Playground equipment

Christine has got info from Marion Schilling on their new playground, and conferred with SD73 operations staff. She is seeking info from Juniper PAC representative. Joanne advised that there will be only one playground, for elementary and intermediate students. To be discussed further in December, including the decision process involving school staff, administration and parents.

10. SAPA Committees

a) Scholarship Committee - Jenn Harbaruk, Austin Williams, Wendy Gardner

No discussion.

b) Bowling/Fall Event Committee - Christine Matuschewski, Christopher Savage, Danielle Pilbeam, Jennifer Harbaruk, Claire Sullivan, Geoffrey Otto

Christine circulated an event plan. Confirmed as a non-gaming fundraising event. Feedback: prices to participate too high; check date with school admin; teachers can collect money and send to office; SAPA needs to confirm approach and processes for handling money for this type of event; advertise this at Bazaar on Nov 26.

Austin needs to confirm with Shawn Chisolm that an existing St Ann's bank account can be used, or confirm an approach to set up a new SAPA account for non-gaming funds.

c) Spring Raffle - Danielle Pilbeam, Carol-Anne McQuarrie, Doreen Gowans, Heather Vohrodsky, Jennifer Harburuk

No discussion.

d) Spring Carnival Committee -

No discussion.

e) School Fence Project Committee - Carmen Sullivan, Jennifer Harburuk

No discussion; see note above re: North Shore Lions Club funding application carried to 2017.

f) Staff Appreciation - Heather Hegyi, Danielle Pilbeam, Sarah Eshpeter, Christopher Savage, Yohairy Checo, Jennifer Harburuk

Sarah reported out on the ideas generated and plan for staff appreciation. Joanne noted that some staff/teachers may not want birthdays acknowledged. MOTION: create a \$1200 budget item for staff appreciation (based on \$20/person, staff and teachers) and give discretion to the committee to spend it. M/S Christine/Sarah. Carried.

11. Closing prayer and adjournment - 7:50PM.