

St Ann's Academy Parents' Association (SAPA)
Meeting Minutes from Feb 16, 2017

Present:

Yohairy Checo
Joanne Leggett
Christopher Savage
Danielle Pilbeam
Mike Simpson

Sarah Eshpeter
Wendy Gardner
Candice Basko
Paula Nolan
Joel Loehr

Sherry Sanderson
Heather Vohradsky
Anupreet Sharma

1. Call to Order and Opening Prayer

Mike Simpson called the meeting to order at 6:35PM. Christopher did the opening prayer.

2. Adoption of agenda - m/s Christopher/Wendy. Carried.

3. Adoption of minutes - m/s Christopher/Paula. Carried.

4. Administration Report

Joanne distributed a report, and highlighted that there are 28 kindergarten applications already from the open house last night.

5. Chair Report

No formal report. Danielle noted there was no interest in the chair position. Austin will step down as treasurer at end of this year, but would like to transition to someone until June. All positions for 2017/18 will be filled at the annual general meeting in June. Danielle would like to have a planning session at the April SAPA meeting, to set priorities, goals and review budget for 2017/18. Christine has offered to help; if anyone else has ideas or wants to help plan, contact Danielle.

Things suggested to review before April planning meeting: SAPA handbook and policies/commitments or formulae of student funding; school calendar (not finalized in April) and scheduled events; parent survey from June 2016 for what they want to see.

6. Treasurer's report

Austin's bank statement, balance sheet and budget vs. actuals report as at Feb 2, 2017 were shown on-screen.

7. Old business

a) *SAPA Handbook*

The Dec 13, 2016 version of the SAPA Handbook was emailed to School Council after the last SAPA meeting; Joanne and Christopher to confirm it was put on their agenda; then it goes to Superintendent of Schools and Catholic Independent Schools - Kamloops Diocese board of directors; then it can be deemed approved and posted on the St Ann's website.

8. Correspondence - thank you card from teachers for staff appreciation.

9. Funding Requests - verbal request for \$200 for chess club; there currently is a funding request to parents of the ~40 chess club members; agreed to wait for formal written request, and also it was cautioned to adhere to the regular schedule of requests. Discuss in March if not resolved.

10. New business - none.

11. SAPA Committees - overall, these committees need volunteer support.

a) *Scholarship Committee* - Austin Williams, Wendy Gardner chair, Rosie Worsfold, Bonnie, Paula Nolan

The committee met following this meeting; applications due May 1; reviews done and office to be advised by May 16; awards made with SAPA representative present May 19.

Motion made by Wendy that *for SAPA awarded scholarships, students may apply for multiple scholarships, but may only be awarded one SAPA scholarship, except in the event that there are insufficient applicants that meet the criteria.* Seconded by Christopher; carried. To be added to SAPA Handbook.

b) *Bowling/Fall Event Committee* - Christine Matuschewski chair, Christopher Savage, Danielle Pilbeam, Jennifer Harbaruk, Claire Sullivan, Geoffrey Otto

Event on Jan 28 had 20 families participating, SAPA received \$652 before the event, \$40 for additional games at the event, and \$40 for the 50/50. The money has been given to the office for them to put it all in the SAPA non-gaming account. Joel will be invoicing St. Ann's directly I believe in the amount of \$336 at \$4/person and we had 84 attendees. Recommendations for next year: do a time for each class; hold event at the beginning of the year for families to get to know each other; consider a high school themed event; create a SAPA event calendar at the beginning of the year for families to prepare.

c) *Spring Raffle* - Danielle Pilbeam, Carol-Anne McQuarrie, Doreen Gowans, Heather Vohradsky Tickets being assembled tonight; go home Feb 21; to be returned March 13; draw March 17. Total costs to SAPA \$2508.77; great prizes (Manteo Resort, Sparkling Hills, ipad, chromebook with gift cards). All unsold tickets to be returned; class reps can help with that.

d) *Staff Appreciation* - Heather Hegyi, Danielle Pilbeam, Sarah Eshpeter, Christopher Savage, Yohairy Checo, Jennifer Harburuk

Cupcakes on Feb 10 were a hit with the staff.

e) *Spring Carnival Committee* - Sarah Eshpeter (not chair)

Danielle spoke with some parents; limited interest in doing something. Re-evaluate for next year.

f) *School Fence Project Committee* - Carmen Sullivan, Jennifer Harburuk, Peter Persad

On hold, pick up again when Lions Club funding process opens in fall.

g) *Bazaar Committee* - Joel Loehr

A SAPA committee now; need new committee members for next fall's event.

12. Next meeting - Tuesday March 14, 6:30PM

13. Closing prayer and adjournment - 7:30PM.