



## ST. ANN'S ACADEMY

### Dropping Off and Meeting your Child – SAA Elementary

We are working to implement BC's Redesigned Curriculum, with the component of the Personal Awareness and Responsibility competency. One of the biggest goals for our students is to develop independence. Students need to be able to come into the school with their materials, place belongings including jackets in their lockers and/or coat hooks, take off their outdoor shoes or boots, put on their inside shoes, and hang up their backpacks on their own. We understand that parents want to help, but it is important for children to work through their morning and afternoon routines independently, and learn to be accountable and prepared for their day at school. Our students know the expectations and teachers are here to help.

Beginning **February 13, 2018** we respectfully request that all parents say goodbye to their children either outside the front entrance doors in the morning or just inside the front doors near the main office. Parents are asked to avoid going down the hallway or downstairs before and after school. Dropping off at the round-a-bout and saying goodbye from the car is also a great option and helps to keep the parking lot congestion down. At the end of the day we would like parents to wait outside the front entrance doors, or just inside the front doors near the main office, while the students finish their end-of-day routines with their teachers. Sometimes students are dismissed a few minutes before the bell from class to allow the teacher to exit the classroom in time for supervision duties. Parents and caregivers are asked to refrain from walking down to the classrooms as it can be disruptive to other classes which are still in session. Special signage will be placed in the hallway as a reminder to parents to please refrain from walking down the hallways before and after school. Teachers are more than happy to meet with parents to discuss student progress, but please try to make appointments with teachers in advance so they are available to meet.

Adults who are coming to pick up their children before 2:30 pm must enter the front doors and stop at the office and the front office staff will call the classroom to have the student dismissed. Calling/emailing the office in advance is strongly encouraged as the classroom teacher will receive an administration slip from the office staff regarding the early dismissal of a student. If parents need to advance past the school office, they are asked to please stop and check in at the office beforehand. Parents who are traveling through the school should remember to turn their cell phones on silent, and move quietly and respectfully through the hallways and be mindful of not disrupting students in their classrooms. These procedures also ensure safety for our students, as sometimes we are not familiar with certain caregivers, and this practice will help reduce the risk of someone who could be a threat from entering the school.

In support of your child's growth in independence, please engage in a conversation to establish an after school meeting place for your family. Parents who prefer to meet their child on the lower playground after school are reminded to please park in the upper parking lot. Thank you for helping us to keep our hallways safe and orderly as well as promoting your child's independence.

If you have any questions or concerns, please contact SAA School Council via email at [school.council@st-anns.ca](mailto:school.council@st-anns.ca).

*Created January 14, 2018*

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